

Stratford Water & Electric

Commercial Customer Request for Utility Service

Office Use Only
Acct # _____
Name _____

In order to provide you with quality customer service the below information is requested. The Utility attempts to give advanced notification to customers of planned water and / or electric outages. Also, the Stratford Police Department is requesting after hour contact individual names and phone numbers in case a situation arises needing attention. We would appreciate you taking the time to fill out this request and return it to address below. *Please use reverse side if additional space is needed.*

Business Name: _____ **Phone #:** _____

Business Address: _____ **Stratford WI 54484**

Mailing address if different than above: _____

Email address: _____

Hours of operation / building occupied: _____

Days of week in operation / occupied: _____

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

#1 Contact - owner / manager **email:** _____

Full Name _____

Phone # _____ Cell # _____ After Hours # _____

Social Security # _____ Driver's License # _____

#2 Contact **email:** _____

Full Name _____

Phone # _____ Cell # _____ After Hours # _____

In case of an emergency contact - _____ **Phone #** _____

Name

E-mail address: _____

Starting service request date: _____

Request for service at: _____ **Stratford WI 54484**

and continuing thereafter until customer orders service discontinued. The customer agrees to pay for service in accordance with the authorized rate schedules and subject to the service rules as approved by and on file with the Public Service Commission WI.

Utility Billing:	Bills are mailed on the first working day of each month and due as shown on bill. Payments can be made by mail, at the clerk's office, or at the Partners Bank. (Ask about our Automatic Payment Plan.)
Late Charges:	1% added to unpaid water and electric balance and 10% one-time penalty on current sewer billed.
Payment Arrangements:	Required when bills cannot be paid by the due date. Call 715-687-4166 or stop in at the office, 265 N 3rd Ave., to make necessary arrangements.
Deposit Requirements:	If appropriate, a security deposit may be required if adequate proof of credit is not provided upon request.
Rental Properties:	Village Ordinance Chapter 13 <u>Assessments and Charges</u> ; Section 13.13 Utility Charges allows for collection of arrearages for electric service provided by the Utility as a "Special Charge" on the tax roll. Your payment status will be shared with your landlord/property owner upon their request.
Termination of Service:	Advance notice of moving out of service address is required for proper billing.

Customer signature: _____

Date: _____

Return Stratford Water & Electric
to: PO Box 12
Stratford WI 54484-0012