

**VILLAGE OF STRATFORD**  
**Special Meeting of the Board of Trustees**  
Wednesday, August 31<sup>st</sup>, 2022  
Municipal Building

President Grell called the meeting to order at 5:45 p.m. The Pledge of Allegiance was said. Clerk Heindl verified that all open meetings requirements have been satisfied.

ROLL CALL: Trustees present: Todd Belter, Keith Grell, Dale Heil, Katie Marten, Maryel Schoenfuss, and Kevin Spaeth.  
Staff present: DPW Scott Dennee and Clerk Jamie Heindl.  
Also present: Matt & Leah Hollatz, Dan Reit, Verlin & Gloria Kolbeck

**President Grell called the Public Hearing to order at 5:45 pm.** To discuss the Plan Commission's recommendation to approve the request of Matt Hollatz to rezone the parcel located at 120036 State Highway 153 (PIN 182-2704-203-9987), from R-1 Single Family Residential to R-4 Rural Development.

Motion by Marten/Schoenfuss to approve the Plan Commission meeting minutes of 08/11/2022. Carried.

**Calling three times, Grell closed the public hearing at 5:49 pm.**

Motion by Belter/Spaeth to approve the rezone request by Matt Hollatz for the parcel identified as PIN# 182-2704-203-9987 from R-1 Single Family Residential to R-4 Rural Development, as recommended by the Plan Commission. Carried.

Request by Dairyland Labs: looking for permission to have 4 cars park in the village lot located at 118815 Monarch Street. Parking agreement to be presented at the 09/13/22 board meeting.

Motion by Schoenfuss/Belter to approve the meeting minutes of 08/15/2022 and 08/23/2022. Carried.

Motion by Marten/Schoenfuss to approve the increase to the Employee Anniversary Award. Carried.

Motion by Heil/Belter to approve the annual employee harassment training for full-time staff to be complete by 10/01. Carried.

Motion by Schoenfuss/Belter to have Scott, Jamie & Tim go through ordinances to create a monthly utility bill stuffer as a reminder to residents in violation, having Police Department follow up after 30 days starting in September. Carried.

Motion by Schoenfuss/Belter to approve the elimination of personal days, while adding 1 week of vacation for all employees and increasing the carryover of vacation to 80 hours at the anniversary date to take effect 09/01/2022. Carried.

Motion by Belter/Marten to approve the flex hours of Jamie Heindl to be available 7:00 am to 3:00 pm Monday through Thursday and 7 am to 11 am on Friday. Carried.

Motion by Marten/Schoenfuss to implement a shared calendar to reflect everyone's hours, appointments, and time off to be in place by 09/13/2022. Carried.

Motion by Belter/Marten to add the Clerk to the Public Works cell phone plan to have a separate work cell phone number. Carried.

Motion by Marten/Schoenfuss to accept the resignation of Lyndsey Berg. Carried.

Motion by Spaeth/Schoenfuss to re-post the Utility Clerk/Treasurer and Public Works positions. Carried.

**\*\*Todd Belter left the meeting\*\***

Motion by Marten/Spaeth to accept the offer to purchase the property located at 213628 Peaceful Lane. Carried.

Roll Call Vote – Grell – yes, Heil – yes, Marten – yes, Schoenfuss – yes, Spaeth – yes.

Motion by Schoenfuss/Heil to adjourn. Carried. Adjournment at 6:15 p.m.